



# Long Lane Primary School

## Governors Allowances Policy

Date	Description
11 <sup>th</sup> November 2015	Agreed by Pay, Personnel and Committee

<b>Review Schedule</b>	Two Years
<b>Next Review</b>	November 2017

## **Aims**

To ensure equality of opportunity to serve as governors for all members of the community

## **Responsibility**

This policy is the responsibility of the governors

## **Policy Statement**

The policy statement has been developed in accordance with the Education (Governors' Allowances) Regulations 2003. These regulations give governing boards the discretion to pay allowances from the school's annual budget allocated to governors for certain allowances which they may incur in carrying out their duties. We believe that paying governors' allowances, in specific categories as set out below, is important in ensuring equality of opportunity to serve as governors for all members of the community and so is an appropriate use of school funds.

## **Categories**

The cost of travel relating only to travel to meetings (other than meetings held at Long Lane) or training courses at the approved current rate used by West Berkshire.

Cost of care arrangements i.e. child care, baby sitting, care of the elderly or dependent relative (excluding payments to a current/former spouse or partner)

Cost of training courses (only with prior approval of the FGB)

Governors who wish to make such a claim should complete and attach receipts where possible, and return it to the school business manager within two weeks of the date when the allowances were incurred.

## **Guidance and Procedures**

A Guide To The Law For School Governors, DfE Regulations: Paying Allowances to School Governors (Sept. 2003), Claim Form