



**Long Lane Primary School**  
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 @LL\_Primary

24<sup>th</sup> May 2018

Dear Parents and Carers,

### **Year 6 SATs**

Congratulations to our Year 6 children who have worked hard towards the tests they completed last week. We are very proud of each and every one of them and hope that they will reap the rewards of their effort when the results come back in July.

### **Sun-cream/Hats**

I really do hope that the sunny weather continues for as long as possible. With this in mind, please apply sun cream to your child before coming to school. Older children may bring cream to apply to themselves if this is your normal practice at home. A sun hat to wear when playing outside will also help reduce some over-heating that will happen. We **may** have to introduce a rule of **not going out in the sun without a hat** in order to ensure the well-being of all children. We also suggest that long hair be tied back and the addition of sunglasses to help protect their eyes!

### **Water bottles**

We actively encourage children to drink plenty of water. To help they should bring a **named** bottle of water to school **every day** during the summer. They can keep in their classroom and are allowed to take a drink at virtually any time (avoiding using the bottle like a dummy of course!)

### **Class and Team photos - FRIDAY 25<sup>th</sup> MAY**

We will be having our annual class photos TOMORROW and photos of netball and football teams as well. If there is any school football or netball kit at home please make sure it's in school – thank you.

### **May the 4<sup>th</sup> be with you**

There was a host of intergalactic characters on our dress-up day; thank you for supporting our School Council's idea and for helping to raise £95. I'm sure the School council will look to spend it wisely.

### **Staffing update**

It is with sadness that I write to let you know that **Mrs Organ** will be leaving us at the end of May. Mrs. Organ has worked at Long Lane since January 1998 when she started as a Teaching assistant. Her association with the school actually goes back to when her daughter started in 1995 – so that's 23 years! Her son also attended Long Lane from 1996 until 2003. She has had many different roles during that time here; PTA member, School Governor, Lunchtime controller, Teaching Assistant, SENco assistant and ELSA. Mrs Organ enjoyed escorting the children on many, many trips and was a key member of staff each time the Year 6 went on their residential trips. Her work with SEND was noted by our Ofsted inspector who said, "*What she doesn't know about SEN isn't worth knowing!*" I know that she will be missed by us all. On behalf of all the Governors, staff and pupils, both past and present, I would like to thank Mrs Organ for her unwavering support and dedication and wish her all the best as she takes on her new role working with her husband.

## Attendance

I would like to remind parents of the vital importance of all pupils attending school fully. Our attendance is on average over 96%, which is exceptionally good when compared with local and national norms. However, I would like you to note that the Governors agreed to the use of a law which allows it and the Council to issue **fixed penalty notices** to parents where children miss significant amounts of time (this can be unauthorised absence or holiday time over a given period of time). The West Berkshire penalty notices code of conduct states that a penalty notice can be issued to any parent whose child has twenty or more unauthorised absences (or 10 days) during a ten school week period. This is in line with Section 444a of the Education Act 1996.

## Uniform

We are very proud of our co-ordinated uniform but it has become apparent recently that a number of slight variations have crept their way in; white socks with grey shorts, the length of shorts and skirts in particular. **With class photos TOMORROW it's important that we all look as smart as possible!** So here is a reminder of our policy:

Royal Blue Sweatshirt or cardigan

White shirt or polo shirt or blouse

Grey **knee length skirt or culottes or pinafore** or tailored grey trousers with grey socks or grey tights

Blue/white checked dress (gingham style) with white socks

Grey tailored **knee length shorts** with **grey socks**

Make-up, including nail varnish, is not acceptable

Children are permitted to wear one small silver or gold ear stud in each ear lobe and watches but the school can take no responsibility for these. These need to be removed before P.E. activities.

Extremes of hair fashions are not appropriate. In particular, **words or symbols cut into hair** and Mohicans will not be acceptable within the school. Long hair should be tied back at all times.

**Please also remember to name all items of clothing as it helps us to return them to the rightful owner instead of going to lost property.**

## GDPR

You may be aware that there are new data protection rules coming in from May. To ensure we are meeting the new requirements, we need to re-seek your consent to take and use photos of your child. We really value using photos of pupils, to be able to showcase what pupils do in school and show what life at our school is like to others, so we would appreciate you taking the time to give consent again when the forms come out to you shortly.

I'd also like to direct you to our Privacy Notice which is on our school website: <http://www.longlane.w-berks.sch.uk/index.php/school-information/privacy-policy-gdpr>

The PTA have also published their Privacy Notice under the section of the website: <http://www.longlane.w-berks.sch.uk/index.php/pta>

Yours sincerely,



Mr. P. Thorne,  
Headteacher



## **IMPORTANT DATES** **2017-18**



Welcome time (3.15pm – 3.45pm)

- Summer Term – Thursday 7<sup>th</sup> June 2018

Scoot, walk or ride week – 11<sup>th</sup> June 2018

'Class assembly' to Parents

- Year 5 - w/b 9<sup>th</sup> July 2018 - Confirmed THURSDAY 12<sup>th</sup> JULY 2.00pm

**PTA Summer Fair Dress-down for a DONATION days**

- Friday 22<sup>nd</sup> June – Filled Jars
- Friday 29<sup>th</sup> June – Bottles
- Friday 6<sup>th</sup> July – Toys/Games, Bath and Beauty
- Friday 13<sup>th</sup> July - Cakes

**PTA Summer Fair – SATURDAY 14<sup>th</sup> JULY**

'Meet the teacher': all classes from Reception to Year 6 – Wednesday 20<sup>th</sup> June 2018 6.00pm – 7.00pm

Sports Day -Wednesday 27<sup>th</sup> June 2018, Infants am, Juniors pm (Reserve day Friday 29<sup>th</sup> June)

Transition week/Class swap – THURSDAY 28<sup>th</sup> JUNE (For Year 6 moving to Denefield and all classes in school)

Leavers' Assembly (and party)- Thursday 19th July 2017 6.30pm

(For term dates please refer to your child's Reading diary).