

Update guidance

for Parents

November 2021



★ Updates and changes

Following a large surge in positive cases before half-term, West Berkshire have advised that all schools take a few extra measures this half-term. The following are the ways we are changing things:



All adults in school will wear a mask in communal areas but not when teaching.



We will minimise the number of contacts that a pupil has during the school day.



Each phase of the school will continue to be treated as a 'bubble'. (FS, Y1/2, Y3/4 and Y5/6) – there will be no whole school assemblies



Please limit the number of adults to one when dropping off at the beginning and picking up at the end of the school day.



Juniors will eat their school dinners in their classrooms.



Y6 and Y5 pupils have asked to continue running clubs /being a lunch buddy across year groups and have volunteered to wear a mask when doing so.



Year 5 and 6 pupils can be collected from the car park, at the school gate (Entrance) or the other side of the crossing patrol.

We are planning to continue with all other events but may need to change things in this evolving time.

Thank you for all your help and following the guidance so far – it has meant that we've only had a handful of cases during the last 18 months. We have been very fortunate!



★ What should I do if...

a household member tests positive?



Any child or member of staff who has a household member test positive for Covid-19 is advised to take a one-off PCR test AND daily lateral flow test for 7 days.

Created by evo2020
from Pixabay

Anyone who is exempt from self-isolation (those aged under 18 or adults who are fully vaccinated) and who test negative can continue to attend school during this period of daily lateral flow testing.



The use of LFDs for primary aged children is left to parental discretion and test kits can be accessed via gov.uk or their local pharmacy.

★ What should I do if...

I am, or my child, is a 'close contact'?



Any child or member of staff who is identified as a close contact of a positive case via NHS track and Trace is advised to take a one-off PCR test AND daily lateral flow test for 7 days.

Created by evo2020
from Pixabay

Anyone who is exempt from self-isolation (those aged under 18 or adults who are fully vaccinated) and who tests negative can continue to attend school during this period of daily lateral flow testing.



However, this is under review and parents will not be penalised for keeping a child at home as a precaution.

How are you planning to continue to keep the school safe?



We will check for risks before school is open.



Everyone will wash their hands regularly.



If a child or family member is sick they can not come to school.



School will be cleaned everyday as usual and key areas during the day.



All adults in school will wear a mask in communal areas but not when teaching.



School staff are self-testing twice a week using the Lateral Flow test.



Each phase of the school will be treated as a 'bubble'. (FS, Y1/2, Y3/4 and Y5/6)



We will minimise the number of contacts that a pupil has during the school day.



When do I drop off and pick up ?



Drop-off

0840 - 0855



School day

0855-1515



Pick-up

1505-1515



Children must be dropped off and picked up at the designated point on the map .



Visitors to the reception -PLEASE wait outside - parents will be allowed access one at a time if they need to speak to one of us.



Please limit the number of adults to one when dropping off at the beginning and picking up at the end of the school day.

What will children need to bring in to school?



School uniform (see prospectus on our website).



PE kit (house or white t-shirt, royal blue shorts, trainers, dark blue long socks, dark blue tracksuit).



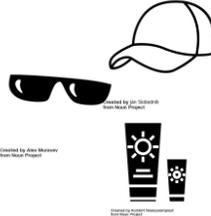
Wash clothing as normal. No need to change everyday.



Water bottle.



Book bag.

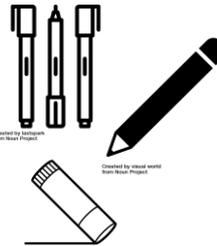


Cap/sunhat/sunglasses.

Sunblock (applied at home for all Infants)



Packed lunch unless ordering school dinner.



Juniors only – pencils, handwriting pen (not biro), coloured pencils, felt tip pens, highlighter pen, eraser, glue, art shirt.



Tissues for yourself – classroom tissues will also be available.



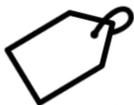
Pencil cases (optional).



Face masks or coverings are not required for Under 12s.



Healthy snack for the morning AND afternoon break



Please LABEL everything!



OPTIONAL – hand gel.



Catch it!



Bin it!

Please use the pedal bins provided.



Kill it!

How will it work? Drop-off

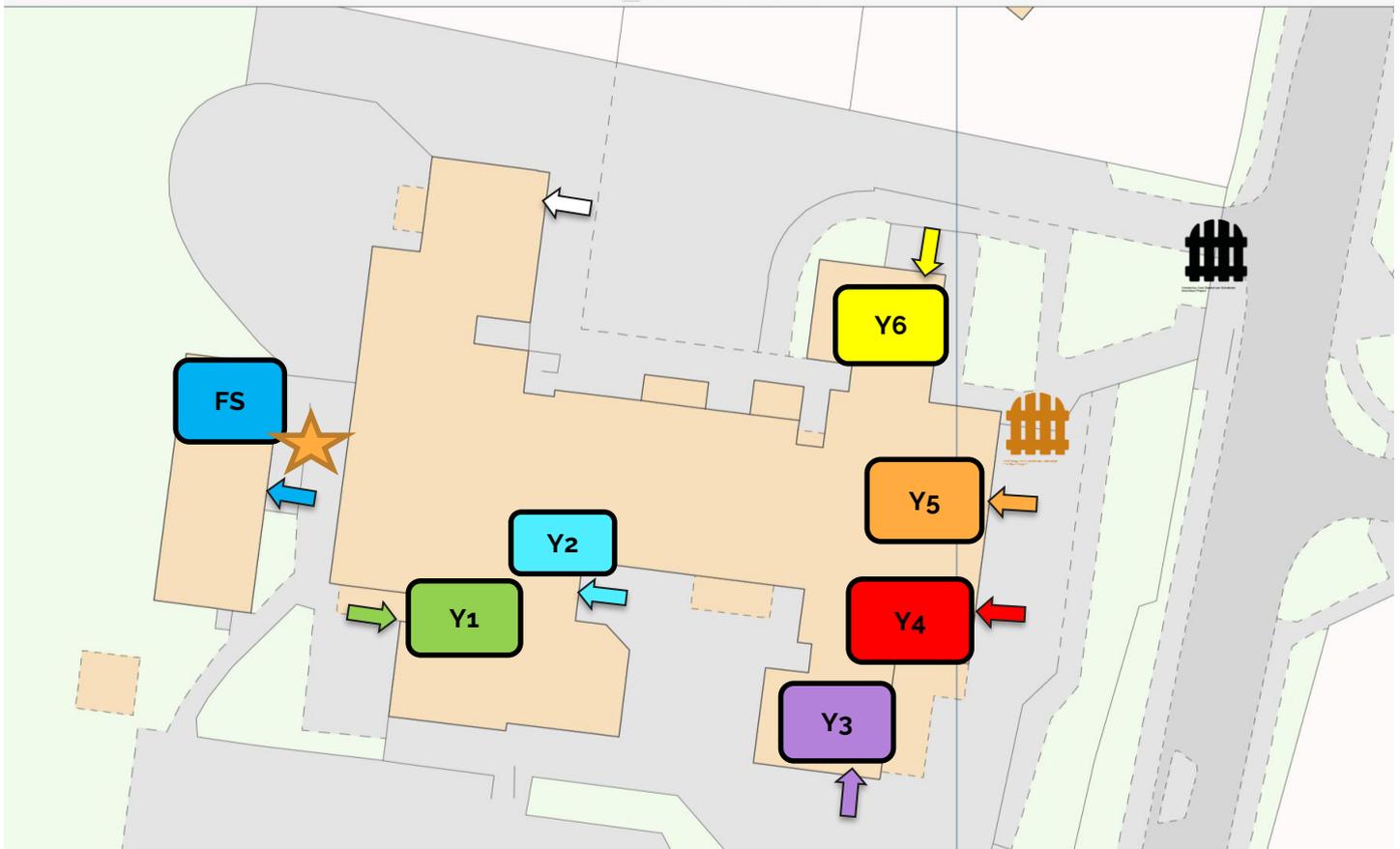


We will NOT operate a one way system.



The school crossing will operate from 0835 -0855

The school car park gates will close to cars from 0835 – 0900



Masks can be worn but are not required at drop-off or pick up.



Junior pupils can still be dropped off at the school gate (Entrance) or the other side of the crossing patrol.



Younger Juniors children in Y4 and Y3 can be escorted to their entrance.



All Juniors will enter the school via their fire exit, as per the map above.



All Infant children must be escorted to their entrance, as per the map above.

How will it work? Arriving in school



An adult will welcome the children as they arrive. Short messages can also be given to this adult.



Children must continue wash their hands or use the sanitiser as they enter the classroom.



Cloakrooms will be used to store PE kit, coats and lunch boxes (and changing for PE - Juniors).



Water bottles should be taken into the class. Book bags placed in the labelled boxes or on their peg in the cloakroom – check this with the class teacher.



97 -100%



We have a target of at least 97% attendance for all our pupils (this equates to only 6 days absence a year!)

Created by Pushing Envelopes from Noun Project



Your child will be given a 'late' mark if they arrive after registration closes at 9.00am. If they arrive after 9.30am they will be marked as absent on the official register.

Created by Yashan Fatmaha from Noun Project

How will it work? Pick-up



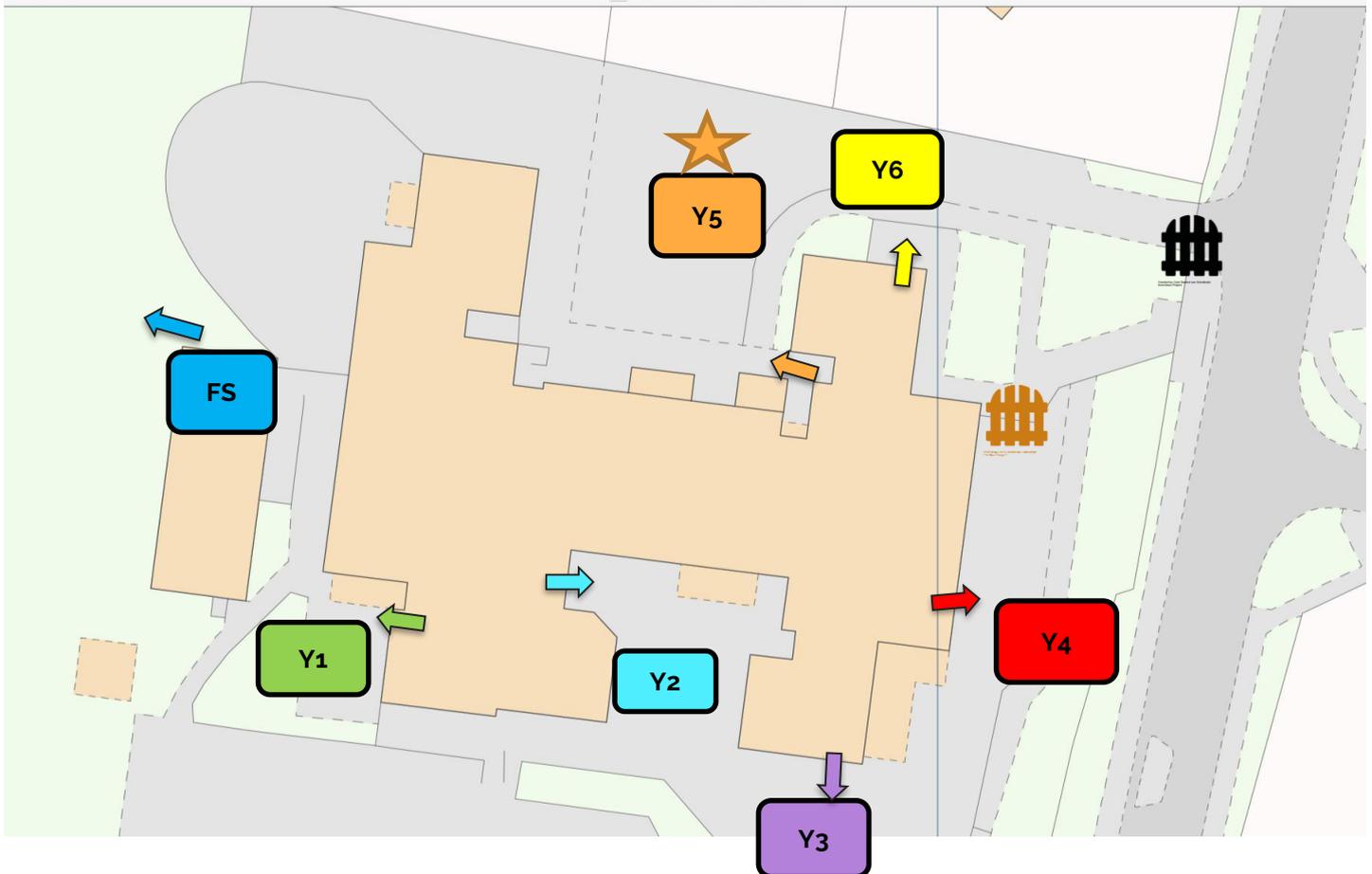
We will NOT operate a one way system.



The school crossing will operate from 1505-1530



The school car park gates will close to cars from 1505- 1530



Masks can be worn but are not required at drop-off or pick up.



Year 5 and 6 pupils can still be collected from the car park, at the school gate (Entrance) or the other side of the crossing patrol.



Y4 and Y3 pupils must be collected by a parent/carer from the areas indicated above.



Pupils will exit the school as per the map above.



All Infant children must be collected by a parent/carer, as per the map above.

What will happen about wrap around care and after school clubs?



Created by Neil Tunn from Noun Project

Breakfast and after-school club will continue to operate with limited numbers.

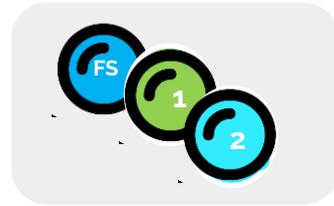
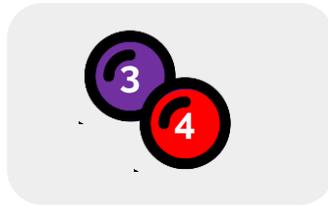


Created by ProSymbols from Noun Project

Please use the booking system – more details on the school website.



Clubs (run by school and by other providers) will have to run based on these 3 groups below.



Created by P. J. Elliott from Noun Project

Please see the clubs letter sent to all families at the beginning of term for more details.



Created by Puzoski from Noun Project



Created by Escallop from Noun Project



Created by HeadsOfBeds from Noun Project



Created by Denis Shumaylov from Noun Project



Created by Kieu Thi Kim Cuong from Noun Project



Created by MRK from Noun Project



Created by Amesh KH from Noun Project



Created by Made from Noun Project

What should I do if my child develops the symptoms when NOT in school?

Main symptoms in children:



high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature).



new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual).



loss or change to your sense of smell or taste – this means they've noticed they cannot smell or taste anything, or things smell or taste different to normal.



If your child is unwell and can not come to school please call the school **0118 9427187** or email office@longlane.w-berks.sch.uk as per normal before 8.40 am.



[Coronavirus \(COVID-19\) - NHS \(www.nhs.uk\)](https://www.nhs.uk)



If they display symptoms of coronavirus (COVID-19) you can and should get a PCR test. Tests can be booked online through the NHS [testing and tracing for coronavirus website](https://www.nhs.uk), or ordered by telephone via NHS 119 for those without access to the internet.



Provide details of anyone they have been in close contact with if they test positive for coronavirus (COVID-19) or if you are asked by NHS Test and Trace. Please let them know your child attends Long Lane Primary School.



Your child should stay at home and not have visitors until you get the test result – they can only leave to have the test.



What should I do next after they have developed the symptoms and had the test?



You must let the school know once you have your test result.

If the test is negative, they feel well and no longer have symptoms similar to coronavirus (COVID-19), they can stop self-isolating.



They could still have another virus, such as a cold or flu – in which case it is still best to avoid contact with other people until they are better.



If the test is positive, you should follow the 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' .

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing/test-results/positive-test-result/>

Continue to self-isolate them for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms (other than cough or loss of sense of smell/taste as this is because a cough or anosmia can last for several weeks once the infection has gone).



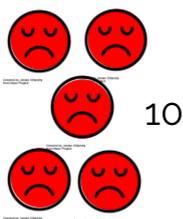
The 10-day period starts from the day when they first became ill.



If they still have a high temperature, they should keep self-isolating until their temperature returns to normal.



What will happen if there is an outbreak ?



If school experiences an outbreak, either because:

- we have 5 or more confirmed cases of coronavirus (COVID-19) among pupils or staff in our setting within 10 days,

OR

- 10% of children, pupils, students or staff who are likely to have mixed closely test positive for COVID-19 within a 10-day period,

we will contact our local health protection team.



Public Health
England

This team will advise if additional action is required, though the closure of the whole school or college will generally not be necessary.



If an outbreak in school is confirmed, we will follow our contingency plans (sometimes called outbreak management plans) and if it becomes necessary reintroduce further measures.



If our local area sees a spike in infection rates that is resulting in localised community spread, decisions will be made on what measures to implement to help contain the spread. The government will be involved in decisions and will support individual schools and colleges to follow the health advice.



In all cases, where groups of pupils need to self-isolate or where a larger restriction of attendance at school is needed, we will seek to ensure children's education can continue remotely.